

# CERTIFICATE IN BASIC 6 MONTH

➤ **Computer Fundamentals**

**Data & information , Computer Architecture, CPU, memory organization, History of Computer, I/O devices, Number System, logic Gates, LAN System, Bus Structures and Expansion Boards .**

➤ **Operating Systems**

**MS-DOS, Windows**

➤ **MS Office**

**Word , Excel, Power point, Access.**

